

2 December 1966

MEMORANDUM FOR THE RECORD:

SUBJECT: The Brookings Conference for Federal Executives on Business Operations

The DDTR was notified yesterday, 1 December 1966, by the Executive Director-Comptroller that John Clarke, D/PPB, Could not be spared, because of pressure of duties, to attend the Brookings Conference for Federal Executives on Business Operations scheduled to be held 4 - 9 December 1966 at Los Angeles and San Francisco. Colonel White informed us that he had already called Mr. Walter Held of Brookings to explain the situation and express regrets. Mr. Held was considerate and understanding and indicated that the Agency could provide a replacement for Mr. Clarke if we so desired. Inasmuch as Agency representation at this conference is considered desirable, OTR proposed that [REDACTED] 25X1A9a

25X1A9a [REDACTED] Deputy Director of Logistics, be designated to attend. This solution was judged feasible since Mr. [REDACTED] had already been accepted by Brookings for a later conference in the same series. Rapid coordination verified that our plan was acceptable to Colonel White, 25X1A9a

25X1A9a Mr. [REDACTED] the Director of Logistics, and the Brookings Institution. The Registrar Staff is now following through, on an expedite basis, with the required administrative actions. 25X1A9a

IN LATE DEC '66 WE INQUIRED WHETHER JOHN CLARKE WOULD BE AVAILABLE TO ATTEND THE 2-7 APRIL 67 CONFERENCE VICE THE REPLY FROM MR. CLARKE'S OFFICE WAS NEGATIVE

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